

## Educare Global Academy Course Deferment Form

*Please read the following instructions and notes carefully.*

All requests for course deferment must be accompanied by the **completed** Course Deferment Form and supporting documents for submission to the Student Services department. No verbal requests by students will be accepted. Students under 18 years of age must seek parental/ guardian's approval prior to processing course deferment request.

- Students are only allowed to defer once, up to a maximum of one (01) year, failing which the student will be deemed to have withdrawn from the course and would have to re-apply if they intend to register on the course again.
- Approval of course deferment is at the sole discretion of Educare Global Academy.
- For deferment of programme awarded by external partners, final approval must be sought from the external partner.
- Upon approval, student is required to sign a new Standard PEI-Student Contract or undertaking to extend the period of study.
- International students will have their student pass cancelled, as required by the Immigration and Checkpoints Authority (ICA) if their course deferment request is approved. Cancellation of Student Pass is subject to ICA's approval.
- Company sponsored must attach a written approval from their company.
- Approved application for deferment does not automatically warrant student extension of grant or scholarships for their future enrolment

*Student will be notified of the course deferment outcome within **4 weeks** since receipt of request.*

### Section A: Student's Particulars

Full Name	Date of Birth
Nationality	NRIC/ Passport No.
Telephone No.	Email
Address	

### Section B: Deferment Application

Enrolled Course	
Enrolled Intake	
I wish to apply for course deferment from _____ to _____.	

