

Educare Global Academy Course Deferment Form

Please read the following instructions and notes carefully.

Section A: Student's Particulars

All requests for course deferment must be accompanied by the **completed** Course Deferment Form and supporting documents for submission to the Student Services department. No verbal requests by students will be accepted. Students under 18 years of age must seek parental/ guardian's approval prior to processing course deferment request.

- Students are only allowed to defer once, up to a maximum of one (01) year, failing which the student will be deemed to have withdrawn from the course and would have to re-apply if they intend to register on the course again.
- Approval of course deferment is at the sole discretion of Educare Global Academy.
- For deferment of programme awarded by external partners, final approval must be sought from the external partner.
- Upon approval, student is required to sign a new Standard PEI-Student Contract or undertaking to extend the period of study.
- International students will have their student pass cancelled, as required by the Immigration and Checkpoints Authority (ICA) if their course deferment request is approved. Cancellation of Student Pass is subject to ICA's approval.
- Company sponsored must attach a written approval from their company.
- Approved application for deferment does not automatically warrant student extension of grant or scholarships for their future enrolment

Student will be notified of the course deferment outcome within 4 weeks since receipt of request.

Full Name	Date of Birth
Nationality	NRIC/ Passport No.
Telephone No.	Email
Address	
Section B: Deferment Application	
Enrolled Course	
Enrolled Intake	
I wish to apply for course deferment from	n



A brief explanation of the deferment: (Attach supporting documents for defer certificates etc).	ment, e.g. employer's letter, o	authority let	ter, medical	
Section D: Student Declaration I have read and understood the relevant	ant Educare Global Academy	policies, an	nd the request fo	or
course deferment may lead to my curre	nt course enrolment being wit	thdrawn. I ai	m aware that I wi	ill
be required to sign a new Student Cont	ract containing details of my r	new course a	and relevant fees	S.
If I am an international student, I under responsibility to seek advice from the possible impacts to my Student Pass.	-	-		-
I declare that all the information provid Global Academy's approval.	ed is true and understand tha	nt refund is s	subject to Educar	re e
 :udent's Signature,	 Pa	arent/ Guard	dian's Signature,	_
tudent's Signature, ate		arent/ Guard	dian's Signature,	
ate			dian's Signature,	
Section E: For Internal Use only Any refund fee involved?		ate	by	_
Section E: For Internal Use only	Da	ate		_
Section E: For Internal Use only Any refund fee involved? Ves, amount refunded:	Student pass cancelled on	(date)	by 	_
Section E: For Internal Use only Any refund fee involved? Ves, amount refunded:	Student pass cancelled on _	(date)	by 	_
Section E: For Internal Use only Any refund fee involved? Ves, amount refunded:	Student pass cancelled on	(date)	by 	_
Section E: For Internal Use only Any refund fee involved? Ves, amount refunded:	Student pass cancelled on FPS cancelled on	(date) by	. by e)	_
Section E: For Internal Use only Any refund fee involved? Yes, amount refunded: No	Student pass cancelled on	(date) by(name	 e)	– ved.
Section E: For Internal Use only Any refund fee involved? Yes, amount refunded: No emarks: inis form has been reviewed and approved, be	Student pass cancelled on	(date) by (name	. by (name) e) documents receive	ved.
Section E: For Internal Use only Any refund fee involved? Yes, amount refunded: No	Student pass cancelled on	(date) by (name	by (name) e) documents receive	ved.